

LANGLEY BURRELL PARISH COUNCIL

DRAFT MINUTES

Extraordinary Council Meeting

held at 7.30pm

Maud Heath Room, Langley Burrell Village Hall

2nd May 2018

Present: Cllr Robert Whitrow (Chairman), Cllr Rick Colthorpe, Cllr Katerina Johnstone, Cllr Julie Hoskins (Vice Chairman) and Cllr David Mannering

Also Present: 1 Member of the Public and Mr V A Vines MBE Clerk of the Council

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972

PUBLIC QUESTION TIME

Mr C Fremantle advised that he had submitted comments on planning application 18/02037/FUL, particularly raising the detrimental effect on Listed buildings along the haul route.

Mr C Fremantle, having noted a later Agenda item in regards to Briefing Note 348 and the possibility of Boundary changes asked if there was still a long-term vision of the Parish being amalgamated with Chippenham? In response the Parish Council advised that they suspected that Wiltshire Council and others were working towards this but that the Parish Council would do all they can to resist any takeover proposals.

There were no further Questions raised.

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES

There were no Reports received.

00/18 APOLOGIES FOR ABSENCE

All Council Members were present.

00/18 DECLARATION(S) OF INTEREST AND DISPENSATIONS – IN ACCORDANCE WITH LANGLEY BURRELL PARISH COUNCIL'S CODE OF CONDUCT AND STANDING ORDERS

No Interests were declared. There were no Dispensations required under Section 33 of the Localism Act 2011.

- 00/18 REQUEST FOR MEETING** Members were advised that a request from two Council Members, Cllr David Mannering and Cllr Katerina Johnstone, had been received by the Clerk on the 24th April 2018 requesting that an Extraordinary Meeting of the Council be held at the earliest opportunity for the consideration, as a matter of urgency, of two Agenda items. In accordance with Council Standing Orders the Clerk

had complied with the request. The Clerk had considered that the requested Agenda was as follows:

- a) To consider and approve funding towards the costs of ADL Traffic and Highways Engineering Ltd in attending a meeting with the Wiltshire Council Planning Case Officer/s to advise and speak on behalf of the Council in relation to planning applications 18/02037/FUL, Land at Rawlings Farm, Construction of Bridge, Temporary Haul Road etc. and 17/07793/FUL, Wavin Ltd, Parsonage Way, Works to existing road to provide new link etc.
- b) To consider and approve funding towards the costs of ADL Traffic and Highways Engineering Ltd in attending a meeting of the Wiltshire Council Strategic Planning Committee, when convened, to speak on behalf of the Council, in relation to planning application 18/02037/FUL, Land at Rawlings Farm, Construction of Bridge, Temporary Haul Road etc.
- c) To consider the establishment of a Parish Council Planning Sub-Committee with agreed Terms of Reference to consider and respond on the Council's behalf to matters relating to planning application 18/02037/FUL, Land at Rawlings Farm, Construction of Bridge, Temporary Haul Road etc.

The Council considered the Agenda items and determined that:

- a) that it was appropriate that any meeting arranged with the Planning Case Officer should include professional representation and that a representative of ADL Traffic and Highways Engineering Ltd should be present to support the Council's case. **It was agreed that** a budget of £250.00 should be allowed to cover any costs involved.

During discussion of the Agenda item **the Council agreed that** a draft letter, dated 23 April 2018, produced by their Highway Consultants ADL should now be sent to the Wiltshire Council, **also that the** drafted comments produced by Cllr D Mannering on highway matters, should be used as the content of a further Parish Council consultation letter response. **Cllr R Whitrow proposed, Cllr D Mannering seconded and RESOLVED UNANIMOUSLY**

- b) that it was appropriate that the Council be represented at any Strategic Planning Committee Meeting and that this should include professional representation and that a representative of ADL Traffic and Highways Engineering Ltd should attend. The Council agreed that a budget of £250.00 should be allowed to cover any costs but at this time as the Case Officer's recommendations were unknown and the consultation process may result in a satisfactory outcome there was no action to take as the date was unknown. **Cllr R Whitrow proposed, Cllr Julie Hoskins seconded and RESOLVED UNANIMOUSLY**
- c) The Clerk had advised that a Council Sub-Committee would in reality be under the same governance as Full Council in regard to proper Notice of Meetings, Minutes, Public and Media attendance etc., and so in timescale there was no advantage and that as the Council had only 5 Members it would be just as easy to call an Extraordinary Council Meeting to consider urgent matters. However, the advantage of creating a Working Group could potentially be beneficial as it could include Council Members and Community Volunteers who could call ad-hoc Meetings in any location to consider and make recommendations to Full Council. The Working Group would need to focus on a specified issue, with Terms of Reference, and in this instance it would relate to planning application

18/02037/FUL, Land at Rawlings Farm, Construction of Bridge, Temporary Haul Road etc. The Working Group could not make decisions, nor spend money but the Council could give delegation to the Clerk, within terms agreed, to make decisions when necessary. The principle of a Working Group was acceptable to the Council and the Clerk would report further at the next Council Meeting. . **Cllr R Whitrow proposed, Cllr D Mannering seconded and RESOLVED UNANIMOUSLY**

00/18 CLERKS REPORT

The following items were received for decision, information, and circulation and for future discussion and matters arising and updates from previous meeting/s.

- a) Wiltshire Council - Briefing Note No 348 – The Council noted receipt of a Briefing Note in regards to the Electoral Review of Wiltshire Council – Update Consultation on New Division Boundaries. A copy of the Wiltshire Council Preliminary Stage Submission to the Boundary Commission (March 2018) had also been provided. The Clerk emphasised that Members should keep a watching brief on any suggestions that the Parish Boundary be altered in any proposals that may emerge in a Parish Boundary Review **(noted)**
- b) Wiltshire Council – Town and Parish Councils Training and Networking Day. The Council had received notification that this event would take place on Friday 15th June 2018 from 9.00am to 4.00pm at Trowbridge Civic Centre. Attendance was limited to a maximum of two representatives from each Council with booking required by Friday 18th May 2018. Cllr D Mannering indicated that he would like to attend and the Clerk agreed to make the necessary booking. **(noted)**
- c) Wiltshire Council - Briefing Note No 349 – The Council had received a Briefing Note in regards to Changes in Planning Legislation – Permission in Principle. This updated the Council on the introduction by the Government of a new method of obtaining planning permission to build new housing, applicable from 1st June 2018. **(noted)**
- d) Wiltshire Council - Briefing Note No 350 – The Council had received a Briefing Note in regards to the Recruitment of Foster Carers. The Briefing Note advised that there was a need for more carers and sought support for promoting the Service. **(noted)**

00/18 COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING

- a) The Clerk confirmed that Cllr Katerina Johnstone had previously raised, on behalf of the Rev David Kilminster, issues particularly in regards to noise and light nuisance from the Wavin Site's and that the matters would be included in the next Council Agenda.
- b) Cllr D Mannering asked for an update to be provided on the Parish Council insurance position at the next Meeting. The Clerk advised that the present Aon Insurance Policy was due for renewal in June 2018, with an automatic renewal quote expected one month before expiry. In the meantime the Clerk was investigating other options with Community First who act as a broker to insurance companies, particularly Zurich.

c) CIL payments. The Council asked that the Clerk investigate the present position on potential CIL payments on developments taking place within the Parish and timescales, particularly as they wished to have the 25% unlimited financial benefit before there was any suggestion of the areas involved be taken over by neighbouring Authorities.

There were no further issues raised.

00/18 DATE OF NEXT MEETING

The Statutory Annual Council Meeting will be held in the Maud Heath Room, Langley Burrell Village Hall on **Monday 21st May 2018** at **7.30pm** and will be followed, on completion, by a Full Council Meeting.

Signed:

Date: **21st May 2018**