

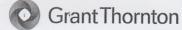
Schedules for submission to external auditor

Schedule C1

Identifying which variances require explanation

Positive and negative variances must be explained

Authority name and reference	LANGLEY	BURRELL	WITHOUT .	PARISH COUN	CIL - WLT 13°
Box on Section 2 Accounting Statements	(a) 2016 £	(b) 2017 £	(c) Variance Increase(+) or decrease(-) (b - a) £	(d) Variance divided by 2016 figure times 100 (c / a *100) %	Explanation required? Less than £250 and 15%? - NO More than 15%? - YES
Box 2 -Precept or Rates and Levies	7500	9975	+ 2475	+ 33%	YES
Box 3 -Total other receipts	4862	1811	- 3051	- 63%	YES
Box 4 -Staff costs	(2905)	(4426)	+ 1521	+ 52%	YES
Box 5 -Loan interest/ capital repayments				/	NO
Box 6 -All other payments	(8367)	(6776)	-1591	- 19%	YES
Box 9 -Total fixed assets plus long-term investments and assets	5592	5592			NO
Box 10 – Total borrowings					NO



Schedules for submission to external auditor

Schedule C2

Suggested layout for explanations of individual variances

Authority name and reference	LANGLEY BURRELL WITHOUT PARI	SH COUNCIL - WLT 139
BOX NO	2	£
(b) Figure in 2017 co	blumn	9975
(a) Figure in 2016 co	olumn	7500
(d) Total variance: 2 A positive figure is a a negative figure is		+ 1475

Reasons (as many as are applicable)	Amount £	
Reason 1 RESOLUTIONS OF THE PARISH COUNCIL		
MINUTE 9.02, 19/01/2015 = \$7500 MINUTE 10.02, 04/01/2016 = \$9975	+ 2475	
Reason 2		
Reason 3		
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	+ 2475	
(f) Unexplained amount £ of total variance at (d - e)		
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)		
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations		

ALL HIOHILOH

Schedules for submission to external auditor

Schedule C2

Suggested layout for explanations of individual variances

Authority name and reference	LANGLET	BURRELL	WITHOUT	PARISH	COUNCIL - WLT 139
BOX NO	3				£
(b) Figure in 2017 column			1811.		
(a) Figure in 2016 column			4862		
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)			- 3051		

Reasons (as many as are applicable)	Amount £
Reason 1 YEAR - ON - YEAR REDUCTION IN MEIGHBOURHOOD PLAN INCOME	- 3560
Reason 2	
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	= 3560
(f) Unexplained amount £ of total variance at (d - e)	+ 509
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)	10.5%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	

III IIIOIIIIOII

Schedules for submission to external auditor

Schedule C2

Suggested layout for explanations of individual variances

Authority name and reference	LANGLEY BURRELL WITHOUT PARISH COUNCIL - WLT 139		
BOX NO	4	£	
(b) Figure in 2017 column		(4426).	
(a) Figure in 2016 column		(2905)	
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		+ 1521	

Reasons (as many as are applicable)	Amount £	
Reason 1 AGREED BACK PAY TO RETIRING CLERK	,	
	+ 13 44	
Reason 2		
Reason 3		
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	+ 1344	
(f) Unexplained amount £ of total variance at (d - e)	+ 177	
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)	6.1%	
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations		

it illollitoll

Schedules for submission to external auditor

Schedule C2

Suggested layout for explanations of individual variances

Authority name and reference	LANGLEY BURRELL PARISH COUNCIL - WLT 139		
BOX NO	6	£	
(b) Figure in 2017 column		(6776)	
(a) Figure in 2016 column		(8367)	
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		- 1591	

Reasons (as many as are applicable)	Amount £
Reason 1 VEAR - ON - YEAR REDUCTION IN NEIGHBOURHOOD PLAN COSTS	- 2144
Reason 2 2016/17 COSTS INCURRED CONTESTING- MAJOR PLANNING APPLICATION	+ 1022
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	- 11 22
(f) Unexplained amount £ of total variance at (d - e)	- 469
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)	5-6%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	