

# **LANGLEY BURRELL WITHOUT PARISH COUNCIL**

## **DRAFT MINUTES**

### **Council Meeting held at 7.00pm in The Langley Burrell Village Hall, Langley Burrell**

**18<sup>th</sup> November 2024**

Present: Cllr Julie Hoskins (Chairman), Cllr R Colthorpe, Cllr K Eaves and Cllr Katerina Johnstone (Vice Chairman).

Also Present: 5 members of the public (Alex Winter, Simon Schofield, Edward Barham, Rosemary Waterkeyn and Julie Wheeler), Wiltshire Cllr H Greenman and Mr V A Vines MBE Clerk of the Council.

**NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972**

#### **BARROW FARM DEVELOPMENT**

Representatives of Barratt Homes, Mr Alex Winter and Mr Simon Schofield, were in attendance to address the Parish Council, receive feedback and to answer questions raised in regards to development proposals for land off the B4609 East of Barrow Farm. As a planning application consultee, the Parish Council had commented on application PL/2024/05355 – Approval of Reserved Matters and in doing so had raised the issue of local community groups promoting and seeking to achieve a nature reserve as part of the development proposals and that perhaps the developer might be encouraged to discuss this further with the community groups involved.

Barratt Homes had subsequently contacted the Parish Council to advise that until noting the Council's comments they had been unaware of any attempts to secure a nature reserve on the site and they had offered to meet the Council to give a short presentation on the proposals and to answer questions.

Mr Alex Winter advised that the meeting was timely as they had revised the development proposals to accommodate views expressed by Wiltshire Council and other consultees and could share this with the local community to seek further opinions.

Following the presentation a number of questions were raised and answered and this would enable the Parish Council to submit further representations on the planning application. Rosemary Waterkeyn, on behalf of community groups raised the issue of the nature reserve and presented details of proposals that would meet their requirements. It was acknowledged that this had come at a very late stage of the planning process and much would rely on the options available and goodwill of the developer.

In thanking Mr Winter and Mr Schofield for their attendance it was agreed that the Parish Council would summarise the local views in a letter to Wiltshire Council the contents of which follows:

“Looking at the amended proposals, it appeared to the Council that they could support the proposals in principle although there was still concern that the commercial development parts of the outline planning permission were not included in this submission. Particularly bearing in mind that the commercial aspects were situated at the entrance to the whole development in a prominent location. The Council understood that this land was in fact not within the developer’s ownership and so the future remained unknown.

Looking at specific issues. The Council was surprised that someone had suggested to the developer the use of red brick as an external facing material in lieu of the originally proposed buff bricks. As far as the Council was concerned, they felt that buff bricks would be much more suitable, blending into the surroundings more easily and certainly more in keeping with materials in Langley Burrell.

The improvements to the road layout were sensible and it appeared that foot and cycle ways were well planned, and the footpath diversions were sensible including the connection proposed with Kilverts Way. Some comment was made that it was worrying that the major children’s play areas were in the worst possible position being close to the major highway routes but it could soften the built form when leaving Chippenham, although this could dramatically alter if the prominent commercial site proposals are of an obtrusive nature.

The proposal retained the T junction access to the B4069 instead of the roundabout concept receiving outline planning permission which should be much more low key. The developer advised that the details of this access had been approved by the Wiltshire Highway Officers and was sufficient to accommodate the development proposed. When questioned the Council was pleased to hear from the developer that the access arrangement would not cater for increased levels of traffic and that this would stymie future expansion of the site in the northern direction, which is a worry to the local community.

Lastly, on the housing development itself the Council was astonished to hear that heating/services to each property would be provided by gas boilers. The Council felt that this was a step backwards and that there should be a requirement for heat pumps and solar panels on all new build. In addition the developer had suggested that only 2 solar panels per dwelling was expected. The Council felt that the opportunity of this low energy heat sourcing was not being taken and that the scheme should be amended accordingly.

Moving to the important matter of the Nature Reserve suggested by the community.

It was explained that they were very keen to maintain some form of living landscape. They detailed what the overall concept was, and that the intention was to connect the green corridors outlined in both the Langley Burrell Without and Chippenham Neighbourhood Plans, connecting with Birds Marsh Wood and the wider countryside.

In addition they felt that in the longer-term possibilities could exist for a small field study centre beneficial to children and adults in the local area and beyond. The Wiltshire Wildlife Trust and others had endorsed the proposals.

It was acknowledged that this request had come at a very late stage for the developer's scheme, which was well advanced in the planning process. However, the opportunity still existed.

With this in mind the community brought forward a suggestion and, in a nutshell, it would mean a loss of plots 181-200 on the planned layout, some 20 dwellings. The developer, quite rightly, had stated that financially they could not afford to do this particularly as there were already numerous costs of providing community funding etc. The Parish Council and the community accepted this but looked for a way of satisfying all parties.

It was believed that this could be achieved by a change to the site basics in regards to the proposed community orchard area by moving the built form into half of this up to the position a footway/cycleway being shown and releasing the plot 181-200 area for use as a nature reserve.

In reality, although an area of intended community land would be lost an even larger area would be gained. A diagrammatic plan indicating this suggestion would be provided.

The concept of the original community orchard was discussed and it was doubted if in the long term this would be a success and so its partial loss would be more than compensated by the introduction of the nature reserve that in the long term would prove successful for a diverse wildlife, flora and fauna and for the well-being of all.

There could be no doubt that this would not only enhance the connectivity and biodiversity of green spaces and corridors in the area but also help mitigate for the environmental damage that would occur because of the planned development.

The developer had agreed to take this away for consideration but, as said above, this was a very late stage, but with the goodwill of all this ambitious suggestion could become a reality that would benefit all. As an aside, it would also enhance the standing and reputation of the developer in the locality who could take pride in being able to say that they had listened to local people.”

#### **PUBLIC QUESTION TIME**

- i) Mr Edward Barham raised the issue of the light pollution in the night sky arising from Wavin Plastics external lighting and wondered if there could be any mitigation methods agreed with the Company. He advised that it was now possible to use more environmentally friendly softer lighting that could significantly reduce night glare. In reply the Council was mindful that some years ago they had had a beneficial ongoing personal relationship with Wavin Plastics that had been lost with Council Members departures. There would be a need for the Council to re-establish this if any potential changes could be sought. The Council would consider options.

There were no further Questions raised.

#### **REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES**

Wiltshire Cllr H Greenman reminded all that the Chippenham Community Area Parish Forum would meet in The Goss Croft Hall on Wednesday 27<sup>th</sup> November 2024 at 7.00pm. Agenda items would include emergency planning and Neighbourhood

Policing. He also suggested that it was important to respond to the Government's Remote Meeting Consultation. (A later Agenda item referred)

There were no further Reports received.

#### **042/24 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr D Spencer.

#### **043/24 DECLARATION(S) OF INTEREST AND DISPENSATIONS - IN ACCORDANCE WITH LANGLEY BURRELL WITHOUT PARISH COUNCIL'S CODE OF CONDUCT AND STANDING ORDERS**

There were no Interests declared.

#### **044/24 MINUTES** Members had been previously circulated with the Draft Minutes.

- a) The Council received, approved and signed as a true record the Minutes of the Council Meeting held 16<sup>th</sup> September 2024. **Cllr Katerina Johnstone proposed, Cllr Julie Hoskins seconded and RESOLVED UNANIMOUSLY**

#### **045/24 PLANNING**

**Planning Applications:** Prior to the consideration of any Planning Application, the opportunity will be given for Applicants and their Representatives and any other interested parties to address the Council. There were no representations received.

- a) PL/2024/09507 – Approval of Reserved Matters  
Approval of appearance, landscaping, scale and layout following 15/12351/OUT, sought for the development of Phase 2 comprising 454 dwellings, care home and 5 No commercial buildings together with associated highways garages, car parking, public open space including Country Park, play space and infrastructure works  
Land at Rawlings Farm, Cocklebury Lane, Chippenham SN15 3LR  
For Crest Nicholson Operations Ltd and Summix Ltd

Following consideration of the application **the Council resolved to advise Wiltshire Council that:**

The land was formerly within Langley Burrell Without Parish when outline planning permission was given and was subsequently transferred to Chippenham Town Council in a recent Parish Boundary Review. The Council felt that the response made by Chippenham Town Council should carry significant weight in determining the planning application.

The Parish Council comments therefore related to the provision of the Country Park and its ongoing maintenance and that Wiltshire Council should be aware that this was a much-decreased size to that zoned in the Chippenham Site Allocations Policy and subsequent decisions. The Country Park had been intended to be a barrier between the urban edge of Chippenham and the rural parts of Langley Burrell.

It must be kept in mind that nothing should prevent that overall provision being lost and so this land use proposed in the application needed to be seen as only a small part of the total provision required and the details of such should not

stymie the further expansion required to complete the whole Country Park.

This reflected the need to ensure that the proposals in land use and design terms were acceptable. But at this time, to a greater degree, the question of long-term management must be resolved. In this respect any proposal to transfer that to a management company was not acceptable. There can be only one option and that should be a transfer with a commuted payment to a public body in this case being the Chippenham Town Council. Only they could control the destiny of this important asset and along with the other areas zoned as Country Park consider how public access and facilities could be achieved.

**Cllr K Eaves proposed, Cllr Katerina Johnstone seconded and RESOLVED UNANIMOUSLY**

b) PL/2024/09916 – Full Planning Permission

The construction of a hard surfaced share cycle/footpath route to link up with proposals under application PL/2024/05355 together with a section of realigned ProW with the same application. Provision of associated landscaping to achieve Biodiversity Net Gain

Land off the B4069 East of Barrow Farm, Langley Burrell, Chippenham  
(Land off Kilverts Way, East of Access to Barrow Farm)  
For BDW Trading LTD

Following consideration of the application **the Council resolved to raise no objections.**

**Cllr R Colthorpe proposed, Cllr Katerina Johnstone seconded and RESOLVED UNANIMOUSLY**

There were no further planning applications considered.

**Planning General and Decisions:** The Council received notification and considered other Planning related matters, including updates on any Planning Applications that had not yet been determined.

a) PL/2023/02043 - Full Planning Permission

Conversion of existing offices to residential use  
Agriculture House, The Common, Langley Burrell, Chippenham, SN15 4LQ  
For Mrs Tamsin Richards **No decision yet by Wiltshire Council**

b) The Brambles, The Common – Enforcement Matters. There had been no change in circumstances since the last Council Meeting. **(noted)**

c) PL/2024/03958 – Householder Planning Permission

Addition of a painted timber casement window to the first-floor rear bedroom; replacement of metal glazed doors with painted timber glazed doors to the ground-floor sitting room  
Lower Peckingell Farm, Peckingell, Langley Burrell, Chippenham SN15 4LJ  
For Saritha Pilbrow **No decision yet by Wiltshire Council**

d) PL/2024/03957 – Listed Building Consent (Alt/Ext)

Addition of a painted timber casement window to the first-floor rear bedroom; replacement of metal glazed doors with painted timber glazed doors to the ground-floor sitting room  
Lower Peckingell Farm, Peckingell, Langley Burrell, Chippenham SN15 4LJ

For Saritha Pilbrow **No decision yet by Wiltshire Council**

- e) PL/2024/04291 – Full Planning Permission  
Replacement WC Building within the grounds of St Peters Church  
St Peters Church, Swindon Road, Langley Burrell, Wiltshire SN15 5LX  
For Mr Howard Morland **Approved with Conditions 30<sup>th</sup> September 2024**
- f) PL/2024/04550 – Listed Building Consent (Alt/Ext)  
Replacement WC Building within the grounds of St Peters Church  
St Peters Church, Swindon Road, Langley Burrell, Wiltshire SN15 5LX  
For Mr Howard Morland **Approved with Conditions 30<sup>th</sup> September 2024**
- g) PL/2024/05355 – Approval of Reserved Matters  
Approval of details of access, layout, scale, appearance and landscaping in connection with the residential development of 230 dwellings plus the approval of detailed reserved by/or confirmation of compliance with conditions 1, 2, 5, 6, 7, 10, 11, 12, 14 and 15 pursuant to outline planning permission PL/2022/04681 Land off the B4069 East of Barrow Farm, Langley Burrell, Chippenham  
For BWD Trading LTD **No decision yet by Wiltshire Council**
- h) National Planning Policy Framework (NPPF) – Consultation  
  
Pursuant to Minute 035/24 Planning General (i). The Government had proposed to update the NPPF and had been carrying out a Consultation on the proposed changes. The Council had agreed that the Clerk should submit a response within the timeframe. **(noted)**
- i) Gypsies and Travellers pre-submission draft Development Plan - Consultation  
  
Pursuant to Minute 035/24 Planning General (j). The Wiltshire Council had consulted on the proposals that once adopted would become a material planning consideration in meeting the accommodation needs for Gypsy and Traveller communities in Wiltshire. The Council had agreed that the Clerk should submit a response within the timeframe. **(noted)**
- j) PL/2024/06987 – Approval of Reserved Matters  
Reserved Matters Application pursuant of 15/12351/OUT – Approval of appearance, landscaping, scale and layout sought for the development of Phase 1 comprising 196 dwellings and associated highway works, garages, car parking, public open space, play space and infrastructure works  
Land at Rawlings Farm, Cocklebury Lane, Chippenham SN15 3LR  
For Crest Nicholson Operations Ltd and Summix Ltd  
**No decision yet from Wiltshire Council**

There were no further planning matters reported.

## **046/24 FINANCE**

The Council considered financial matters and received notification of receipts and invoices for payment.

- a) **Payments:** The Council **agreed** the following Payments:

Place Studio Ltd. Neighbourhood Plan support. Inv 008 27.09.24 £ 1,197.00  
Louise Ryland-Epton. History of Langley Burrell & Kellaways Book

stage payment 2. Inv LB 07	13.10.24	£ 1,000.00
LB Village Hall. Hire of Meeting Room	18.11.24 Inv 1018	£ 35.00
Idverde Ltd. Bin empty contract period 10	Inv 10925436 04.11.24	£ 327.60
Langley Burrell Village Hall. 50% Maintenance grant	24/25	£ 500.00
LB Village Hall. Annual SSEN Bus shelter Electricity account	Grant	£ 350.00
Louise Ryland-Epton. History of Langley Burrell & Kellaways Book		
stage payment 3. Inv LB 078	17.10.24	£ 1,000.00

**Cllr Katerina Johnstone proposed, Cllr Julie Hoskins seconded and RESOLVED UNANIMOUSLY**

- b) **Payments made since the last Council Meeting:** The Council **noted** that no payments had been made since the last Council Meeting:
- c) **Receipts:** The Council **noted** the following receipt since the last Council Meeting.
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|--|----------|------------|
| Wiltshire Council. BACs Precept 24/25 Tranche 2. | 23.09.24 | £ 8,189.50 |
|--|----------|------------|
- d) **Lloyds Bank CIL Account No 73537468** The Council **noted** the account balance.
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|-------------------------------|---------|
| 31 <sup>st</sup> October 2024 | £ 50.69 |
|-------------------------------|---------|
- e) **Lloyds Bank Treasurers Account No 00222628** The Council **noted** the account balance.
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|---------------------------------|--------------|
| 30 <sup>th</sup> September 2024 | £ 170,975.75 |
|---------------------------------|--------------|
- f) **Lloyds Bank Treasurers Account No 78211968** The Council **noted** the account balance.
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|-------------------------------|--------------|
| 1 <sup>st</sup> November 2024 | £ 170,372.49 |
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- g) **Lloyds Bank Banking Arrangements** There was no change in circumstances since the last Council Meeting. **(noted)**

**047/24 HIGHWAY MATTERS**

- a) Parish Stewards Programme/Requirements: general issues for the Local Highway & Streetscene Community Team. There was a need to ensure that the top 5 priorities were continually updated and Wiltshire Highways advised. Cllr D Spencer was the Council Link Member. Parish Steward visits had been scheduled for 18<sup>th</sup> November and 12<sup>th</sup> December 2024. It was noted that the Steward had visited on the 14<sup>th</sup> November 2024. It was understood that a Wiltshire Highways Team were planning to clear the B4069 footway to St Peter's Church, possibly on the 2<sup>nd</sup> December 2024. **(noted)**
- b) Rights of Way: general issues in regards to Public Footpaths and Bridleways within the Parish. There were no issues raised that had not been previously reported. **(noted)**
- a) Maud Heath's Causeway. Cllr Julie Hoskins reported that the Wiltshire Council had now become involved in the remedial works required to the stone arches at Kellaways. **(noted)**

- c) Highway & Footpaths Conditions and Maintenance: general issues in regards to Highway Conditions and Maintenance within the Parish.
  - a) No Parking on Pavement Notices. There had been no change in circumstances since the last Council Meeting. **(noted)**
  - b) Salt Bins. There had been no change in circumstances since the last Council Meeting. However it was possible that as the bins were intended for public land then Wiltshire Council may supply. **(noted)**
  - c) Dog and Litter Bins. There had been no change in circumstances since the last Council Meeting. However it was possible that as the bins were intended for public land then Wiltshire Council may supply. **(noted)**
  - d) Hedges – Landowners responsibilities/Emergency equipment etc. There had been no change in circumstances since the last Council Meeting and the matter would need to be addressed through the production of the Emergency Plan. **(noted)**

#### 048/24 STANDING ITEMS

- a) **Parish/Community Website/Newsletters/Social Media:** There remained a need for contact details for Cllr D Spencer to be provided on the Website. Cllr K Eaves would begin considering the Winter edition of the Parish Newsletter and would require editorial. **(noted)**
- b) **Notice Board/s:** There was no update required. **(noted)**
- c) **Flooding & Drainage:** The Council had been reminded that the Parish was included in the new gully service program where upon request a gully crew equipped to clear gullies and jet systems could visit and carry out works identified. There was a need to ensure that all those needing clearance were reported. **(noted)**
- d) **Langley Burrell Village Hall:** Cllr Katerina Johnstone reported that the AGM had been held on the 21<sup>st</sup> October 2024. Village Hall Trustee Officer positions had been agreed with new volunteers coming forward. Negotiations on the new 25 year leases continued. **(noted)** The Trustees had requested and **the Council agreed to** release 50% of their Section 137 maintenance grant for this Council year.
- e) **Chippenham and Villages Area Board and Chippenham Community Area Parish Forum:** The Area Board had last met on Monday 4<sup>th</sup> November 2024 in the Bowls Pavilion, Chippenham Sports Club. Future Area Board Meetings were scheduled for 10<sup>th</sup> February, 20<sup>th</sup> May and 2<sup>nd</sup> June 2025. The Parish Forum last met on Wednesday 25<sup>th</sup> September 2024 in Kington St Michael Village Hall. Main topics had related to Police enforcement in the Community Area, including Community Speed Watch. The next Parish Forum Meeting was scheduled for Wednesday 27<sup>th</sup> November 2024 at 7.00pm in The Goss Croft Hall, Upper Seagry. The main topic would cover emergency planning and the role of Wiltshire & Swindon Prepared (LRF). There would also be updates from Wiltshire Police. **(noted)**



- f) **Langley Burrell Neighbourhood Plan:** Cllr R Colthorpe reported that it was likely that a draft Plan was ready to submit to Wiltshire Council. **(noted)**
- g) **Council Insurance:** There was no update required. **(noted)**
- h) **Council Standing Orders & Code of Conduct:** There was no update required. **(noted)**
- i) **Asset Register:** There was no update required at this Council Meeting. **(noted)**
- j) **Risk Assessment:** There was no update on this occasion. **(noted)**
- k) **Health & Safety and Management Register:** There was no update required at this Council Meeting. **(noted)**
- l) **Freedom of Information Act-Publication Scheme:** There was no update required at this Council Meeting. **(noted)**
- m) **Parochial Church Council/s:** There were no updates on this occasion. **(noted)**
- n) **Emergency/Flood Planning:** Cllr K Eaves had taken on the role of emergency planning and would need to consider the production of an Emergency Plan with assistance from the Wiltshire and Swindon Local Resilience Forum (LRF) and Wiltshire Council, including the recruitment of volunteers and signing up to the LRF Hub Scheme. **(noted)**
- o) **Community Safety/Neighbourhood Watch Scheme:** There was no update at this Council Meeting. **(noted)**
- p) **Community Speedwatch.** Later Minute 049/24 (g) refers. **(noted)**
- q) **Data Protection - GDPR:** There were no updates required. **(noted)**
- r) **Langley Burrell Residents Association (LBRA):** There was no update at this Council Meeting on Association matters. **(noted)**

#### **049/24 CLERKS REPORT**

The following items were received for decision, information, and circulation and for future discussion and matters arising and updates from previous meeting/s.

- a) **Defibrillator Project.** There was no update. **(noted)**
- b) **CIL Funding.** Council Members deferred consideration of CIL Funding matters until the Part 2 Agenda. **(noted)**
- c) **Chippenham Local Highway and Footpath Group (LHFIG).** The LHFIG had met on the 10<sup>th</sup> October 2024. The Note Tracker had been received. The next LHFIG Meeting was scheduled for 9<sup>th</sup> January 2025. As a result of the notification on non-eligibility for Community Speedwatch there had been advice to possibly pursue engineering solutions. There was a need to seek views of Highway Officers. **(noted)**
- d) **Wiltshire Operational Flood Group North.** The last Flood Group Meeting had been held on the 26<sup>th</sup> September 2024 in Melksham

Community Campus. The next was scheduled for 21<sup>st</sup> November 2024 in the same venue. Hybrid joining facilities would be available. **(noted)**

- e) **Langley Burrell Heritage Trail Projects.** There had been no change in circumstances since the last Council Meeting. The Trail benches installation remained outstanding. **(noted)**
- f) **Parish Council Database.** There had been no change since the Council last met. **(noted)**
- g) **Community Speedwatch Team, SIDs, etc.** The Council had received notification that following the latest traffic survey the site did not meet the eligibility criteria for Community Speed Watch. At this time this meant that a CSW Team could not be formed and trained. In addition the installation of Autospeedwatch Device/s, intended to support the work of the CSW team, could not proceed, particularly as advised at the last Parish Forum Meeting, the Wiltshire Police did not accept their use and data collected. The question of the Council continuing to install Speed Indicator Devices (SIDs) was also thrown into doubt as the CSW/SID Practice Note identified that the use of SIDs at sites where there was no speeding problem was not encouraged and possibly lessen the overall impact that SIDs are intended to have. Wiltshire Highways had suggested that advice was sought from LHFIG if they wished to pursue engineering solutions and the like that could help mitigate against concerns. **(noted)**
- h) **Village Gateways.** There had been no change since the Council last met and it would now be appropriate to raise the matter with LHFIG as this could be considered as an engineering solution.**(noted)**
- i) **Proposed Diversion of Footpaths LBUR36 and CHIP28.** The Council had been consulted on a proposed diversion associated with the land off the B4069 East of Barrow Farm, development PL/2024/05355. Following consideration **the Council agreed that they had no objections.**
- j) **Wessex Water Community Outreach Sessions.** The Council had been advised of the drop in sessions to allow customers to talk face to face. These were scheduled for Monday 20<sup>th</sup> January, 17<sup>th</sup> March and 12<sup>th</sup> May 2025 in Chippenham Library between 10am-12pm and 1pm to 2pm. **(noted)**
- k) **Neighbourhood Policing County Parish Forum.** The Council recalled that the first Forum had been held via TEAMS in April of this year that delivered an update from each Neighbourhood Policing Inspector on issues in their area and a Q&A session. The next one was to have been held in person at Police HQ, Devizes at 6.00pm until 8.00pm on Wednesday 20<sup>th</sup> November 2024. However, this had now been postponed to allow further consultation with Area Boards and how this meeting linked in with them. **(noted)**
- l) **Flood Wessex-Flood Warden Newsletter – Autumn 2024.** The Council had received the latest Flood Wessex Newsletter. The Newsletter contained important flooding information and support together with Environment Agency News and Events, including Flood Warden Sessions. **(noted)**

- m) **Wiltshire Council - Briefing Note 24-19.** The Council had received a Briefing Note in regards to the Substantive Highways Scheme Fund Bid Application Process 2025/26. Applications for competing bids were to be submitted by Friday 13<sup>th</sup> December 2024. Members recalled that a year ago the Council received Briefing Note 23-34 in regards to the 2024/25 Process and the Council had agreed that as this was likely to be a yearly invitation the Council use the interim period (from January 2024) to consider proposals in readiness to submit. The matter had appeared on all Council Agendas since. Pursuant to Minute 029/24 (i), the Council had agreed to submit a Substantive Highways Scheme Fund Bid as part of the Application Process 2025/26 for the provision of a B4069 highway footpath completing the length from St Peter's Church toward Kington Langley to allow the connection of Public Rights of Way from the east and west, that had originally been part of the Heritage Trail, but had been removed because of significant highway safety concerns. **The Council agreed to pursue this** as long term aim and submit a bid.
- n) **Wiltshire and Swindon Prepared - Local Resilience Forum (LRF) - Emergency Contact Hubs.** The Council had received previous communications requesting that the Parish Emergency Coordinator register with the Local Resilience Forum (LRF). The Council recalled that an LRF event was held in August 2023 at Tidworth. The Council had also received an invitation to sign up to the Emergency Contact Hubs scheme. The LRF was renewing contact to promote and enhance "community building" that focused on whole societal resilience and put the community at the centre of local emergency response, not just flooding but also other events that might impact such as adverse weather and power outages. They wished to grow the network across the Wiltshire and Swindon footprint to ensure neighbouring communities were connecting with each other. Representatives of the LRF would be attending the next Parish Forum on the 27<sup>th</sup> November 2024. There was a need for the Council to review their own emergency planning situation to ensure it was fit for purpose. Attendance at the Forum would be beneficial to provide helpful information. **(noted)**
- o) **Winter Preparations 2024-2025.** Pursuant to Minute 39/24 (r). The Council had been advised that Wiltshire Council were beginning their planning for the 2024/25 winter season and have provided the PEAS application details and form for the forthcoming season to be returned to the Weather Team originally by the 19<sup>th</sup> September 2024. Cllr D Spencer would need to assess what any requirements were and a request made.
- p) **Discretionary Gully Service.** Pursuant to Minute 39/24 (s). The Council was reminded that the discretionary gully crew would visit the Parish and that details and Gully Worksheet had been provided. The service would only visit if requests were made. The Council had previously agreed that all gullies would need regular attention but there was a need to prioritise as visit times were limited. Cllr D Spencer would need to assess what any priority requirements were and a request made.
- q) **Remote Meetings - Consultation.** Notification had been received that the Government was consulting on allowing Councils to hold remote Council Meetings. Members recalled that as an emergency measure during the Covid-19 pandemic authority had been given for Council's to

meet remotely to allow business to continue. The Parish Council had taken advantage of this. Despite a National campaign to retain the measure, should Council's wish to do so the previous Government rescinded the powers in May 2021. The new Government was committed to allowing Councils to hold remote Council Meetings and had published a consultation paper. NALC would be responding and encouraged all Parish and Town Councils, County Associations, individual Councillors and Clerks to participate in the essential consultation. This would continue to demonstrate the strong support for the flexibility to hold remote meetings, building on the momentum from the previous call for evidence. The Consultation closed on the 19<sup>th</sup> December 2024. The link to the consultation paper was <https://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting/consultation/subpage.2024-10-22.4587630148/> Council Members **agreed that** they would individually submit a response to the Consultation in a positive manner.

- r) **Parish Council Elections – 1<sup>st</sup> May 2025.** A Parish Council Update Newsletter had been received that was the first news on the election timetable, close of nominations etc. Of particular concern was the issue of Election costs for both contested and uncontested Elections. This was the first occasion that Wiltshire Council sought to recover costs. **The Council agreed that** they would need to ensure that a suitable figure was included within the 25/26 budget to cover this additional cost.

#### **050/24 COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING**

i) Wiltshire Council would require the Parish Council to submit their Precept Requirement for year 2025/2026 within their set timescale. (20<sup>th</sup> January 2025) Because the Parish Council met on the 20<sup>th</sup> January 2025, they would just be able to comply with the timescale. The Parish Council would therefore consider their budget and Precept requirement at the next Council Meeting. Wiltshire Council had provided the 25/26 Band D Tax Base which was 181.13 compared to last year's 181.26, which was very little difference. A copy of budget assumptions would be prepared and circulated and Members were requested to inform the Clerk of any suggestions for increasing or decreasing spending to be included. **(noted)**

ii) Parish Council Elections – 1<sup>st</sup> May 2025. The Council would meet next on the 20<sup>th</sup> January 2025. After that date, unless the Council called any Extraordinary Council Meetings, this would mean that there would be only one remaining Full Council Meeting. This was scheduled for the 17<sup>th</sup> March 2025 (7.00pm). The Parish Council Election timetable would begin in mid-March and it could be that the 17<sup>th</sup> March Meeting will fall within the "purdah" period. Although the Council Meeting could take place the Agenda should not include items of a major commitment or of an Election nature. Similarly, the Annual Parish Meeting scheduled for the 14<sup>th</sup> April 2025, which will be after the close of nominations for election candidates, which is the 2<sup>nd</sup> April 2025, should not be a forum for Election purposes. **(noted)**

There were no further issues raised.

#### **051/24 DATE OF NEXT MEETING**

The next Council Meeting was scheduled for **Monday 20<sup>th</sup> January 2025 at 7.00pm** to be held in The Maud Heath Room, Langley Burrell Village Hall, unless otherwise notified.

## **PART 2 AGENDA**

In accordance with Langley Burrell Without Parish Council Standing Orders (Admission of Public and Press to Meetings) it was considered that in view of the confidential nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as amended), the Public and Press were excluded for the remainder of the Meeting.

- a) Land ownership issues. There had been no change in circumstances since the last Council Meeting. The legal process regarding the 25 year Village hall and land leases continued. **(noted)**
- b) Council CIL Project Funding. A copy of the CIL Accounts that had been submitted to Wiltshire Council for accounting year ending 31.03.24 had been circulated. It also appeared on the Council website. The Account spreadsheet not only showed that particular year but also for completeness showed the CIL income and expenditure since the first CIL income had been received in April 2019. **(noted)**
- c) CIL Fund applications. The CIL Grant Panel considered a request from St Peter's Church, Langley Burrell for an additional CIL Grant towards the provision of an accessible WC within the Churchyard. The CIL Panel had already awarded a significant grant towards the project on the basis that subject to a public access agreement it would be of benefit to users of the Langley Burrell Heritage Trail. Following consideration the Panel determined that the grant already awarded was a sufficient public subsidy towards the St Peter's Church project and that no further grant should be awarded.

Signed:

Date: **25<sup>th</sup> January 2025**